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HIGREEW – Deliverable Report

<< D8.2 – Risk management plan >>



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Publishable summary

In order to support the reaching of targets and achievements in terms of resources, quality and impact of HIGREEW, it is necessary to set up management tools and ensure smooth and structured collaboration. The good quality of the HIGREEW project results is ensured by the introduction of quality management and risk management procedures. This risk management plan has been developed in close relationship with the quality assurance procedures that are included in the project handbook (D8.1). The risk management plan aims at overseeing the reaching of targets and achievements in terms of time, quality and within budget. The process set up in this document helps to identify risks and to establish contingency plans as well as risk management protocols.

The execution of this risk management plan ensures the timely identification of risks and formulation of contingency plans and will be monitored by the Executive Board during the course of the project. Risks and their mitigation measures will be included in the risk table, which will be updated by the project coordinator with support of the project back-office accordingly on a continuous basis. Updates will be documented in a “living document” on SYGMA/the EC participant portal via the continuous reporting module. Besides on the EC portal, the latest version is always available within the project collaboration platform (Mett).

Section 5 of this document presents a step-wise overview of the risk management procedure and responsibilities that will be used as a practical guideline during the project.