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HIGREEW – Deliverable Report

D8.5 – Project Handbook III

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Summary

This handbook is meant as a guideline for the HIGREEW project. It contains all information about the project, necessary in daily practice. The document is based on Annex I to the Grant Agreement, the “Description of Action”. It is meant to be clear, sharp, comprehensive, and easily accessible.

After summarizing the project structure, all procedures relevant to the project are described. These procedures are intended to ease decision making, progress monitoring, communication and management of changes, innovations, and risks. They furthermore intend to assure good quality of all deliverables in the HIGREEW project.

D8.5 – “Project handbook III” is a confidential deliverable related to the project management (WP8) of the HIGREEW project.

The initial project handbook including the management plan (deliverable D8.1 - “Project Handbook”) has been submitted at the beginning of the project. Subsequently, an update (deliverable D8.4 - “Project Handbook II”) was submitted in October 2020.

The current deliverable mainly leaves the same management procedures in place.

However, significant changes and updates have been performed since the submission of D8.4. The changes have been reported (and approved by the EC) in the project Amendment [ref Ares(2021)7636542 - 10/12/2021] and include (in summary) a project extension of three months (from 40M to 43M), a change in the consortium members with the termination of beneficiary HEIGHTS Limited UK (beneficiary 6), and the incorporation of the new partner FRAUNHOFER ICT (beneficiary 11). Additionally, the change in the Advisory Board, since Dr. Peter Fisher, earlier AB member, joined the consortium as FRAUNHOFER Team Leader and Dr. Christina Roth is the new member of the HIGREEW Advisory Board. This document reports on the management procedures agreed for the HIGREEW project after M28.

Update/modification since submission D8.4

This deliverable is an update of D8.4. The table below summarises the changes that have been implemented and the pages where the explanation can be found.

Modification	Reason	Reference Page
Update Consortium members	Beneficiary HEIGHTS termination and new partner FRAUNHOFER incorporation	6-8
Update Gantt chart	Project extension and task reallocation	9
Update Section on AB	New member	12
Changes in timing and personnel	Beneficiary HEIGHTS termination and new partner FRAUNHOFER incorporation	17
Update Risk	Partner withdrawal and COVID-19 impact	27

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Project partners:

#	Partner	Partner Full Name
1	CIC energiGUNE	CENTRO DE INVESTIGACION COOPERATIVA DE ENERGIAS ALTERNATIVAS FUNDACION, CIC ENERGIGUNE FUNDAZIOA
2	GAMESA	GAMESA ELECTRIC SOCIEDAD ANONIMA
3	UAM	UNIVERSIDAD AUTONOMA DE MADRID
4	CNRS	CENTRE NATIONAL DE LA RECHERCHE SCIENTIFIQUE CNRS
5	C-TECH	C-TECH INNOVATION LIMITED
7	UWB	ZAPADOCESKA UNIVERZITA V PLZNI
8	PFES	PINFLOW ENERGY STORAGE, S.R.O.
9	UNR	UNIRESEARCH BV
10	SGRE	SIEMENS GAMESA RENEWABLE ENERGY
11	FRAUNHOFER	FRAUNHOFER INSTITUTE FOR CHEMICAL TECHNOLOGY



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